

**RECREATION COMMISSION**  
**JOB DESCRIPTION AND QUALIFICATIONS**

**Purpose of the Commission:**

The Recreation Commission serves as an advisory board on issues pertaining to recreation. The Commission has no official authority to establish, create, pass or enforce any of the recreation rules or activities without the express consent of the Town Board.

The Recreation Commission assumes a major role in developing a sense of community in enhancing the resident's quality of life by promoting recreational and social activities and programs to preschool age children, youth, teen, adult, family and senior populations working alongside with the Recreation Director. The Recreation Commission will hold meetings on a bi-monthly basis.

**Eligibility for appointment:**

All members of the Recreation Commission must be residents of the Town of Lancaster. Applicants are expected to have an interest in developing plans for future improvement in the Town of Lancaster recreational programs along with a variety of related projects for the enjoyment for the Town of Lancaster residents.

All interested applicants must submit a letter of interest listing their experience, qualifications and desire to obtain a seat on the Recreation Commission. Letters of interest can be submitted to the attention of the Town Board in care of the Town Clerk, 21 Central Avenue, Lancaster, NY 14086 by March 23, 2020.